

University, 923 Robie Street

Communicable Disease Plan

Valerie Wadman

The JOHSC recommended that the draft Communicable Infection Control plan be forwarded to Michelle Benoit, for approval.

Action: Valerie Wadman to write a memo, for the JOHSC co-chairs signature, to be sent to Michelle Benoit, recommending approval of the draft Communicable Infection Control plan.

Action: Valerie Wadman will update the committee at the November meeting.

3.0 Other Minutes and Reports

Science Safety Sub-committee

Arla Day

The Science Safety Sub-committee met on September 27, 2022. Minutes of the previous meeting were not approved as some members needed more time to review the minutes.

Administration Units Sub-committee

Arla Day

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4.0 Injury and Incident Reports

Valerie Wadman

The September, 2022 incident report, graph and Residence statistics were distributed for review.

5.0 Workplace Inspection/Hazard Identification

Valerie Wadman

Valerie Wadman advised that the annual inspection request, on behalf of JOHSC, will be sent on October 19, 2022. This year, home inspection have been added for employees who work from home, either hybrid or home flex.

6.0 New Business

Annual Fire Drill Update

Dennis Gillis

Dennis Gillis advised that all buildings completed their fire drills except the Dauphnee Center and Residence buildings. Dennis advised that these are all expected to be complete in the next two weeks.

WHMIS Training Review

Valerie Wadman

Valerie Wadman advised that, as in previous years, the two sub-committees, will review the WHMIS training program, to determine that the current WHMIS training being offered, is sufficient to keep employees who work with chemicals safe.

Action: Valerie Wadman will update the JOHSC on the feedback from the two sub-committees.

OHS Policy Annual Review

Valerie Wadman

Valerie Wadman advised that the policy has been distributed for the annual review.

Action: Committee members to review the policy and forward any recommendations for revision by November 10, 2022.

Curie Inspections

Valerie Wadman

Valerie advised that how often and the way these inspections occur has changed. A report for this year is not available.

Action: No further action required.

CN Centre for OHS

Arla Day

Arla Day confirmed that the Centre is holding their 20th birthday celebrations on October 21, 2022. The JOHSC are invited to attend.

Action: Arla Day to update the JOHSC at the November meeting.

Auto Scrubbers

Shellie Petrossie

Concerns were raised about the increase in incidents related to the use of auto scrubbers. Discussion followed on the potential reasons for the increase in these incidents. Valerie advised there has been an

Roberta Graham h
research may show some root causes.

Action: Valerie Wadman will forward the issue to the Custodial Manager.

7.0 Date and Time of Next Meeting

Next meeting will be set for November 15, 2022.

Adjournment

Meeting adjourned at 2:27pm

Adam Sarty, Management Co-Chair

Arla Day, Employee Co-Chair

Calendar

| Action Item | Person(s) Responsible | Target Date | Actions |
|---|------------------------------|--------------------|---|
| NAOSH Week | Committee | February/March | Plan inhouse speaker |
| Memo to Distribution Group re heat stress guidelines | Committee/ Valerie Wadman | May | Review at May JOHSC meeting. Place announcement in SMUport in June referring employees to OH&S website. |
| Review of Terms of Reference/ Membership Terms Select JOHSC co-chairs | Committee | May/June | Review Terms of Reference Documents and Committee membership. |
| Occupational Health and Safety booklet | Valerie Wadman | August | Send to CAID for new Faculty orientation day in August. Send to Cont. Ed for instructors. Email to Deans and assistants in August an electronic copy. Email to TLC. |
| Fire Drills/Fire Warden WHMIS training | Dennis Gillis | October | Fire Drills and Warden updates. Review compliance regarding fire alarms. |