

Action: No further action required.

Auto Scrubbers

Shellie Petrossie

Concerns raised about the increase in incidents related to the use of auto scrubbers were addressed with providing additional training. Valerie Wadman advised that she met with the Custodial Manager to discuss providing the training. Some training has been provided but was not adequate enough to solve the issue with the auto scrubbers. Shellie Petrossie and Roberta Graham are working on providing the proper amount again.

Action: The committee will receive an update from the committee at the December meeting.

3.0 Other Minutes and Reports

Science Safety Sub-committee

Adam Sarty

There were no minutes available from the Science Safety Sub-Committee

Administration Units Sub-committee

Adam Sarty

Administration Units Sub-committee met on October 20th. Minutes will be available for the December meeting.

Aramark

Adam Sarty

October minutes were distributed for review.

SMUSA

Adam Sarty

October minutes were distributed for review.

Childcare Facility

Adam Sarty

Committee is not due to meet until December.

Contractor Documentation

Valerie Wadman

No updates available.

Pandemic Update

Valerie Wadman/Mark Moffett

There have been a few cases of COVID-19 around the university. Valerie Wadman advised that people

There are no updates available. Arla Day would be taking on the responsibility to find out more about creating a Psychologically healthy workplace and advise the committee on what could be done once information is available.

4.0 Injury and Incident Reports

Valerie Wadman

October, 2022 incident reports, graph and Residence statistics were distributed for review.

5.0 Workplace Inspection/Hazard Identification

Valerie Wadman

Valerie Wadman advised that home inspections that had been added this year for employees who work from home, either hybrid or home flex, were well received.

Calendar

Action Item	Person(s) Responsible	Target Date	Actions
NAOSH Week	Committee	February/March	Plan inhouse speaker
Memo to Distribution Group re heat stress guidelines	Committee/ Valerie Wadman	May	Review at May JOHSC meeting. Place announcement in SMUport in June referring employees to OH&S website.
Review of Terms of Reference/ Membership Terms Select JOHSC co-chairs	Committee	May/June	Review Terms of Reference Documents and Committee membership.
Occupational Health and Safety booklet	Valerie Wadman	August	Send to CAID for new Faculty orientation day in August. Send to Cont. Ed for instructors. Email to Deans and assistants in August an electronic copy. Email to TLC.
Fire Drills/Fire Warden	Dennis Gillis	October	Fire Drills and Warden updates. Review compliance regarding fire alarms.
WHMIS training Review	Committee	October	Review WHMIS Training annually. (Report to JOHSC when completed or if issues arise)
Workplace Inspections	Valerie Wadman on behalf of the JOHSC	October	Forward in October of each year
Annual Review of the OH&S Policy	Committee	October	Review the policy at October JOHSC meeting.
CURIE Inspections	Risk Manager	October	Risk manager to share CURIE inspection reports
Emergency Management	Dennis Gillis	November	Review procedures.