



Robie Street

Minutes for Joint Occupational Health and Safety meeting held on March 19, 2024

Arla Day opened the meeting at 1:30 p.m. The following were in attendance:

| | | |
|-------------------|-----------------------|-----------------------------|
| Arla Day | Psychology | Member (Employee) |
| Adam J Sarty | FGSR | Member (Employer) |
| Michael Chiwawa | VP Finance & Admin | Alternate (Employer) |
| Dennis Gillis | Facilities Management | Member (Employer) |
| Mark Moffett | People and Culture | Member (Employer) |
| Shellie Petrossie | Facilities Management | Alternate (Employee) |
| Liliane Bassil | EIT | Member (Employer) |
| Howard Donohoe | Geology | Member (Employee) |
| Valerie Wadman | Human Resources | HR Officer (OHS & Wellness) |

Guests:

Regrets:

Roll Call:

1.0 Approval of Minutes of Last Meeting

Mark Moffett moved to accept the minutes of the February 20, 2024, meeting, and Dennis Gillis seconded the motion.

2.0 Outstanding Item 9126 of Howard Donohoe



Emergency Management Annual update

Michael Chiwawa

Risk Manager position has been replaced.

Action: Dennis Gillis will update the committee at the April 16, 2024 meeting.

NAOSH Week event

Valerie Wadman

Arla Day has confirmed she will provide the in-house NAOSH session. SMU will have a team walking in the Steps for Life walk on May 4, 2024. Mark Fleming will present at the OHS Professional Day on May 8, 2024.

Action: Valerie Wadman will update the committee at the April 16, 2024 meeting

Risk Management regarding international travel and international field schools

Adam Sarty/Michael Chiwawa

Michael Chiwawa provided the following update:

Healix Global – International Travel Risk Management Resources



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One safety plan was distributed for review.

Action: Adam Sarty to update at the April 16, 2024 meeting.

Pandemic Updates

Mark Moffett

No new updates

Psychologically Healthy Workplace

Arla Day

No new updates

Indoor Air Quality Updates

Dennis Gillis

Valerie Wadman had contacted Leanne Lucas re the air quality concern. A response was provided. Valerie Wadman to contact Leanne Lucas with additional questions.

Action: Valerie Wadman will update the committee at the April 16, 2024 meeting.

4.0 Injury and Incident Reports

Valerie Wadman

The February, 2024 incident report, graph and Resident statistics were distributed for review.

5.0 Workplace Inspection/Hazard Identification

Valerie Wadman

Valerie Wadman advised that home and office inspection reports are still trickling in and reminders will be sent out.

6.0 New Business

Water content concerns

Mark Moffett

Mark Moffett provided an overview of the lead in drinking water concerns. Dennis Gillis provided a further overview on the various concerns. Dennis will update the committee regarding the frequency of changing filters. Arla Day updated the committee on concerns she has received. Howard Donohoe recommended that an explanation of testing be provided and posted on the OHS Bulletin Board. Arla will create a QR code, for the bulletin board to link to the OHS website. Arla will also check with the solicitor as to whether a document that has been signed through DocuShare can be shared.

Action: Valerie Wadman to create a list of recommendations from the meeting for the co-chairs signature.

7.0 Date and Time of Next Meeting –

Next meeting will be held on April 16, 2024.



Adjournment

Meeting adjourned at 2:53 p.m.

Adam Sarty, Management Co-Chair

Arla Day, Employee Co-Chair



Calendar

| Action Item | Person(s) Responsible | Target Date | Actions |
|--|------------------------------|--------------------|---|
| NAOSH Week | Committee | February/March | Plan inhouse speaker |
| Memo to Distribution Group re heat stress guidelines | Committee/ Valerie Wadman | May | Review at May JOHSC meeting. Place announcement in SMUport in June referring employees to OH&S website. |