



NAO3mc48(H Wee)DM7-3(eO3mveO3mn7-3(tTJETQ0.000002 0 612 72 reW*Q/F5 12 Tf1 0 0 1 57.162.8



Adjournment

Meeting adjourned at 2:53 p.m.

Adam Sarty, Management Co-Chair

Arla Day, Employee Co-Chair



Calendar

Action Item	Person(s) Responsible	Target Date	Actions
NAOSH Week	Committee	February/March	Plan inhouse speaker
Memo to Distribution Group re heat stress guidelines	Committee/ Valerie Wadman	May	Review at May JOHSC meeting. Place announcement in SMUport in June referring employees to OH&S website.
Review of Terms of Reference/ Membership Terms Select JOHSC co-chairs	Committee	May/June	Review Terms of Reference Documents and Committee membership.
Occupational Health and Safety booklet	Valerie Wadman	August	