

## **Normal Procedures for Proposing New Graduate Programs**



**7. Vetting of the Proposal by the Home Faculty.**

- Once the external report is received, the Executive/Faculty Council of the home Faculty will vet the proposal and make its observations and recommendation.
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### **List of questions for the Notice of Intent for new graduate program proposals**

1. Who are the lead proponents/contacts for the proposed Program (i.e. names, affiliations and contact information)?
2. What is the name of the proposed Program and the supporting/collaborating Departments, Programs, and Institutions?
3. What is the proponents' motivation for proposing this program at this time?
4. Would the proposal meet a perceived need within the Province/the Maritime region? Would the proposal meet a perceived national need? How have these needs been assessed?
5. Would the proposed program be similar to, or have overlap with, others available within the Maritime Provinces?
6. How would the proposal help fulfill the University's Academic Plan?
7. What would be the relationship of the proposed program to other programs offered at the University (interactions, similarities, differences, relative priorities).
8. What would be the budgetary implications of the proposed Program – e.g. in personnel, facilities, graduate student support? How much of the budget would be met from within the University's finances? Would there be sources of external support for the Program?
9. How many graduate students per year would be enrolled in the Program, at the outset, in the near term (i.e. after first 3 years), and sustainably into the future?
10. Would there be there sufficient number of available and willing qualified faculty members to m[(W)-31(h)14(at )4(i)5

