

Contractor Documentation**Valerie Wadman**

(From previous minutes) Valerie Wadman advised that the Contractor safety chapter has been revised based on feedback received. The JOHSC agreed that this chapter be re-issued when the Emergency Preparedness chapter is re-issued.

Action: Valerie Wadman to re-issue revised OHS program chapter at a later date.

No comments/updates for February meeting.

Pandemic Update**Mark Moffett/Dennis Gillis**

Discussion related HVAC concerns and related information. Dennis Gillis informed the committee that all rooms are being checked to ensure they meet air flow requirements. The work is in progress. The committee discussed the pros and cons of generating a detailed report on our HVAC system. Overall. ra

6.0

Calendar

Action Item	Person(s) Responsible	Target Date	Actions
NAOSH Week	Committee	February/March	Plan inhouse speaker
Memo to Distribution Group re heat stress guidelines	Committee/ Valerie Wadman	May	Review at May JOHSC meeting. Place announcement in SMUport in June referring employees to OH&S website.
Review of Terms of Reference/ Membership Terms Select JOHSC co-chairs	Committee	May/June	Review Terms of Reference Documents and Committee membership.

Occupational Health 	Valerie Wadman	August	Send to CAID for new Faculty orientation day in August. Send to Cont. Ed for instructors. Email to Deans and assistants in August an electronic copy. Email to TLC.
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