

Name: Board of Governors Recruitment and Appointments Policy  
 Policy Number: 2018-01  
 Origin: Board of Governors  
 Approved: April 27, 2018  
 Issuing Authority: Board of Governors  
 Responsibility: University Secretary  
 Effective Date: April 27, 2018  
 Supersedes: N/A

Preamble

The Board of Governors of Saint Mary's University ("Board") is constituted in accordance with the Saint Mary's University Act, 1970, as amended in 2007 ("Act"). The Act sets out the composition the Board and the Board's general powers and duties. The By-laws of Saint Mary's University ("By-laws") have been developed in conjunction with the Act, and provide the general framework in which the Board works.

The Board Charter sets out the role and responsibilities of the Board, and the responsibilities and expectations of individual Governors. As well, the Board has adopted a Board of  
of Governors of Saint Mary's Uni  
Act, and consists of internal and

| Internal Governors | # | Term of Office |
|--------------------|---|----------------|
| Chancellor         | 1 | -              |
| Visitor (The Roman |   |                |

For greater certainty, this policy pertains to the recruitment of External Governors only. The election or appointment of Internal Governors is at the sole discretion of the respective appointing body.

#### Analysis, Recruitment and Appointment

The analysis, recruitment and appointment of external Governors is overseen on behalf of the Board by the Governance Committee, supported by the University Secretary, and based on this policy as well as Board-approved tools and processes.

#### Skills and Diversity Analysis

Strong oversight and governance result from having Board members with the necessary mix of skills and the contribution and inclusion of multiple perspectives when making decisions. Board diversity is crucial to ensuring that the Board, as a whole, effectively governs the University. The Board is made up of representatives from key constituent groups within the University, combined with external representatives of the broader community. Constituent representation, together with robust tools and processes combine to achieve a collective, albeit diverse, set of skills, experience, and perspectives to ensure sound decision(i)-18.2 (l)-6.rg83T855 Td

## Recruitment

Where there are new External Governors to be appointed, the following is the recruitment process to be undertaken by the Governance Committee:

1. The Governance Committee will prepare a recruitment plan prior to commencing the annual recruitment process.
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Appointment of other external Governors is at the discretion of the respective appointing body. Candidates are notified of their appointment by the respective appointing body.

#### Orientation

The University Secretary is responsible for arranging the induction and orientation of newly appointed Governors to the University, based on an Orientation program approved by the Governance Committee.

#### Leaving the Board

Governors leaving the Board for whatever reason should be asked to participate in an exit interview to aid with ongoing board evaluation.

Exit interviews should be conducted by the Chair of the Board or Chair of Governance Committee within three months of the date the Governor left the Board, based on an interview guide approved by Governance Committee.

Responses to interview questions should be reviewed by Governance Committee to identify